

## Drop Off for the Savvy Mom Sale

Monday 11-7pm & Tuesday 9am-12

\*Please read: #5 has been added since our Fall Sale.

Allow approximately 25 minutes for drop off

1. Arrive on time - you will be helped 1st	✓ Arrive late or without an appointment - we will do our best to work you in. Be prepared to wait.
2. Unload items:	✓ You may park curbside for <u>unloading</u> ONLY ✓ Move your vehicle to the parking lot
3. Check- in at the side door	✓ A volunteer will greet you & check the following: 1. Arrival time (if you miss your apt, we will coordinate a make up time) 2. Container is marked with #- NO lids, please. 3. Items that require assembly, such as, furniture, Pack n' plays, Cribs, must be fully assembled by the consignor – then placed by the stage 4. CLOTHES are PRE-SORTED: separated by gender & in size order 5. You will receive a card with your number & ONE rolling rack 6. Hang clothes on the racks in order: separated by gender & then size
4. When you enter:	✓ There will be three Screening Stations: 1. Big items 2. Misc. 3. Clothes ✓ Bring your items to the appropriate inspection station for inspection ✓ Leave your card at the Clothing Station
5. Consignor Tasks while you wait:	✓ Each Consignor will be asked to help put some items on the sales floor ✓ Ex: A cart of infant toys or a cart of clothing that has passed inspection ✓ You will put your containers on the Stage, in the correct Row # ✓ Check-In" on facebook while you wait
6. When your number is called:	✓ Pick up any returned items & your card ✓ Bring your card to the Check- Out Table (by the lobby) ✓ Pay your \$10 Consignor Fee (cash only) ✓ Review available Volunteer shifts & sign up!
7. Pick Up Pre-Sale Passes:	✓ You will be given your Pre-Sale passes, flyers, & any returned items ✓ Please exit through the FRONT doors.